



## Utopia Registration Form

Is your office a Platform user?

If yes, tick here

Are you upgrading from Utopia Lite?

If yes, tick here

<b>Member Code :</b> Please provide your six(6) letter First National member Code.	____ _ <b>If you are a new member and have not yet received your member code, please tick here</b> <input type="checkbox"/>
<b>Office Systems Administrator Contact</b> Your office administrator login will be created from these details.	
First Name	
Surname	
Position	
Phone: (Incl. area code)	
Mobile:	
Email:	
Preferred User Name – This cannot be guaranteed.	
Password:	

### Multi Office Setup

Do you have more than one office?      Yes      No  
If yes, please complete the details below for your branch offices.

Office 2 Member Code :    \_\_\_\_ \_

Office 3 Member Code :    \_\_\_\_ \_

Office 4 Member Code :    \_\_\_\_ \_

#### Office Use only:

Date Received: ____ / ____ / ____	Pre-Implementation email sent <input type="checkbox"/>
PP/Logo Request: ____ / ____ / ____	Accounts Notified: <input type="checkbox"/> Logo Loaded: <input type="checkbox"/>
Internal DBs updated: <input type="checkbox"/>	MSM notified : <input type="checkbox"/> Website Setup: <input type="checkbox"/> SMS Check : <input type="checkbox"/>
Manual posted : ____ / ____ / ____	Platform Request Sent : ____ / ____ / ____





## Website integration form

### Approval to update your PortPlus website

<input type="checkbox"/> <b>Yes. I grant First National Real Estate permission to access my PortPlus website and make the necessary changes.</b>  <b>Please complete this authorisation.</b>	<input type="checkbox"/> <b>No. I will take responsibility for updating my website. Please provide more information.</b>  <b>Skip down to "Agreement to Terms and Conditions"</b>
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**Important information:** Tick the box next to the customer registration forms that your office will require. The forms you request will be enabled to appear on your website. They will require your activation to be made visible. Refer to section 2 of the Utopia user Guide for how to do this. You may choose as many forms as you like at no additional charge.

#### Buyer/Tenant Registration Forms

#### Create menu item

Residential Buyer Registration Form	<input type="checkbox"/>
Residential Tenant Registration Form	<input type="checkbox"/>
Commercial Buyer/Business Form	<input type="checkbox"/>
Commercial Tenant Registration Form	<input type="checkbox"/>
Rural Buyer Registration Form	<input type="checkbox"/>

#### Seller/Landlord Enquiry Forms

See how many Residential Buyers are waiting	<input type="checkbox"/>
See how many Residential Tenants are waiting	<input type="checkbox"/>
See how many Commercial/Business Buyers are waiting	<input type="checkbox"/>
See how many Commercial Tenants are waiting	<input type="checkbox"/>
See how many Rural Buyers are waiting	<input type="checkbox"/>

#### Register to receive eNewsletters form

eNewsletter Subscription form	<input type="checkbox"/>
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#### Contact details - Website Administrator

Please provide the contact details of the primary website administrator in your office	
If the same as Office System Administrator contact on page, 1 tick here	→ <input type="checkbox"/>
<b>Name:</b>	
<b>Email:</b>	
<b>Phone:</b>	

#### Agreement to Terms and Conditions

I have read the attached document of Terms and Conditions and accept the Schedule of Fees and Charges on page three (All figures are inclusive of GST) and the Terms and Conditions of Use of Utopia and First National SMS on page four.

Principal Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Please fax back to 1800 653 666**



**first  
national**  
REAL ESTATE

## SCHEDULE OF FEES AND CHARGES

The following is an overview of fees and charges payable. All costs are GST inclusive and in Australian dollars.

### **NIL Setup Fee**

#### **Monthly Fees**

A monthly licence fee of AUD\$80.00 (\$44 for Platform Users) is charged on the 1st of each month in advance. Associated offices are charged an additional \$22 per month.

This is due and payable by the 25th of the following month.

Each SMS that is sent to your subscribers is charged at 0.08 cents per SMS.

Each MMS that is sent to your subscribers is charged at 0.40 cents per MMS.

This amount is totalled and added to your monthly account and charged in arrears. Accounts are due and payable by the 25th of each following month.

#### **Included:**

Account setup and activation

Administrator login activation

Unlimited subscribers

Unlimited emails

Unlimited listings

Data feed enabled for PortPlus or Platform

Storage and serving of associated data for unlimited buyers and properties.

Data transfer costs for sending of HTML emails.

#### **NOT included:**

Internet access (ISP costs)

Printing costs

Postage costs

SMS/MMS charges

Your computer hardware and printer consumables costs that you incur by using the System.



## TERMS AND CONDITIONS

'We', 'Our', 'Us' refers to **First National Group of Independent Real Estate Agents Ltd** (ACN 005 942 192) and its employees.

'System' refers to the Utopia software and SMS services provided by FirstNationalSMS

'You' and 'Your' refers to you as the user of this Utopia System (the System).

We reserve the right to alter these Terms and Conditions by giving you 30 days notice in writing.

### Termination of Service

This agreement shall continue on a month by month basis under the same Terms and Conditions until you provide us with thirty (30) days notice in writing of your decision to terminate this agreement.

We may terminate this agreement at any time.

We may terminate this agreement if:

- You fail to pay the fees and charges by the due date.
- You enter into bankruptcy, receivership or liquidation.
- You fail to adhere to these Terms and Conditions of Use.
- Or any reason that is deemed by us to warrant termination of this agreement.
- You no longer are a member of the First National Group.

### Acceptable Use Policy

Unsolicited mass emails, sms or mms (SPAM) will not be tolerated in any fashion. Emails, sms or mms must only be sent to current clients/customers/buyers who have requested them. All emails, sms or mms will automatically have the user's company name and contact details, and recipient deregistration methods inserted in accordance with the Spam Policy. If a recipient requests to be taken off of the system you must remove them as soon as practicable. If the recipient unsubscribes you must not resubscribe them without their direct permission.

You must not display material containing nudity or pornographic material, provide material that is grossly offensive to the community including expressions of bigotry, racism, hatred, or profanity, or promote any illegal activity.

### Exclusive rights

First National Real Estate (FNRE) has been granted exclusive rights to the use and marketing of the Utopia system. Only members of the FNRE network are able to utilise this system. All FNRE intellectual property remains the sole ownership rights of FNRE (and its members).

### Contact Database Ownership

Under the terms of this agreement the member owns all contact details entered into this database and such data can be extracted upon terminating use of the system.

### Warranty Disclaimer

You expressly agree that use of this System is at your sole risk.

We shall not be liable for any direct, indirect, incidental, special or consequential damages arising out of the use or inability to use the System.

We do not warrant that the System will be uninterrupted, error free, or virus free nor do we make any warranty as to the results to be obtained from use of the System.

The System is available on an "as is" and "as and when available" basis.